

# Job Description: Grief Counselor

Individual Contract Position at Grief and Bereavement Resource Center

## Job Title

Grief Counselor/Contractor

## Location

Grief and Bereavement Resource Center

## Position Type

Individual Contract Position

## Job Posting

Enjoy flexible hours and work with a supportive network of professionals specializing in mental health, grief, and addiction counseling.

We also offer industry competitive pay and professional development opportunities with an established organization.

## Overview

We are seeking a Licensed Clinical Social Worker (LCSW) /Licensed Master Independent Clinical Social Worker (LISW-CP) or a Licensed Professional Counselor (LPC) with some specialized expertise in substance abuse counseling and grief counseling or an individual willing to undergo training in this field to join our team as an independent contractor - PRN. Utilize evidence-based techniques such as Cognitive Behavioral Therapy (CBT), Motivational Interviewing (MI), and trauma-informed care approaches.

- Collaborate with other professionals, including psychiatrists, healthcare providers, and social service agencies, to ensure comprehensive client support
- Maintain ethical and professional standards, adhering to all state licensure regulations and confidentiality guidelines.
- Provide educational resources and workshops for individuals, families, and community organizations related to addiction recovery and grief processing.
- Check patient insurance details before scheduling intake sessions to clarify financial obligations.

- Document therapy interventions thoroughly for insurance compliance and billing accuracy.
- Use current CPT and ICD-10 codes for precise claim submissions.
- Follow HIPAA regulations and payer contracts in all billing and documentation tasks

### Qualifications

- Master's or Doctorate degree in social work/ counseling MSW/LPC from an accredited institution.
- Current LCSW/ LISW-CP/ LPC licensure in South Carolina
- Certification and/or some experience in substance abuse counseling (e.g., Certified Alcohol and Drug Counselor - CADC, or related credentials).
- Demonstrated some experience in grief counseling, including work with individuals coping with bereavement and life transitions.
- Must hold a full unrestricted clinical license in South Carolina for billing purposes
- Knowledge of relevant therapeutic approaches, including CBT, DBT, trauma-informed care, and crisis intervention.
- Strong communication, empathy, and active listening skills.
- Ability to work autonomously while collaborating effectively with multidisciplinary teams.
- Proficiency in case management, documentation, and compliance with social work ethics and best practices

**Application Process:**

Interested candidates should submit their resume, certification documents, and a cover letter detailing their experience and approach to grief counseling to the Grief and Bereavement Resource Center. ([GrantGBRC@outlook.com](mailto:GrantGBRC@outlook.com)).

We will only respond to applicants if there is interest in pursuing the candidate further. Thank you.

Applications will be reviewed on a rolling basis until the position is filled.

We look forward to welcoming a skilled and empathetic professional to our team to support those in need during their most challenging times.